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Change in Class. ☐

☐ Declassified

Class. Changed to: TS **CG** 1988

Next Review Date: _____

Auth.: HR 70-3

Date: 22 DEC 1978 By []

10 January 1955

25X1

MEMORANDUM FOR: Chief, Management Staff

THROUGH: Chief of Administration, DD/P

SUBJECT: Request for the Establishment of Two Positions to the Approved WH Division T/O

25X1C

1. In accordance with [] dated 16 April 1954, there is submitted for consideration and approval a request for the establishment of two additional intelligence officers, GS-12, positions to the approved T/O for the WH Division.

2. In order to comply with recent directives pertaining to CE operations, it is required that the WH Division maintain the services of a full time CE officer. The WH Division proposes to utilize position BA-21, Operations Officer, GS-11, for the establishment of this CE officer position. However, in utilizing position BA-21 for this purpose, the need arises for the establishment of an Intelligence Officer (FI), GS-12, position in the WH/FI Staff in order to properly execute present WH/FI program responsibilities.

3. One additional position of Intelligence Officer (FI), GS-12, is required in the approved T/O for [] The present T/O authorization for that station is as follows:

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Area Ops Officer - Station Chief, GS-11

Operations Officer (PP), GS-11

Admin Assistant, GS-7

4. Since the recent establishment of the [] station the extent of its operations is rapidly increasing. As a result it has been called to headquarters attention that one additional intelligence officer, GS-12, position is required in order to provide adequate coverage to the foreign intelligence commitments at the [] station.

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